

**BATTLE CREEK CITY PLANNING COMMISSION
WORKSHOP MINUTES
Wednesday, September 26, 2012**

1. Attendance:

Members Present:

| | |
|--------------|---------------|
| Steve Barker | John Godfrey |
| Dan Buscher | Preston Hicks |
| Jan Frantz | Chip Spranger |

Members Excused: Susan Baldwin, Dave Walters, and John Stetler

Staff Present: Christine Hilton, Planning Supervisor
Glenn Perian, Senior Planner
Leona Parrish, Administrative Assistant, Planning Dept.

2. Planning Commission Discussion

A. Site Plan Review – Chapter 1294

Discussion:

Ms. Christine Hilton provided a current copy and also a draft copy showing suggested revisions to Chapter 1294 “Site Plan Review” ordinance. The changes were discussed and Ms. Hilton asked that the commissioners take time to review the document provided and that it would be added to the October meeting agenda for additional discussion regarding the revisions.

B. Zoning Definitions and Districts – Chapter 1230

Discussion:

Ms. Christine Hilton stated that changes noted for the definitions and districts were made.

Ms. Hilton discussed Special Use Permits and uses that are allowed in different areas; such as Churches and Funeral Homes.

Vendor Guidelines was reviewed and discussed.

Ms. Hilton stated the Second Hand Goods ordinance is currently being reviewed by the City Attorney’s Office and will be treated as a retail business from a zoning standpoint.

Ms. Hilton said she would clean-up the noted changes and bring back to the commission for review.

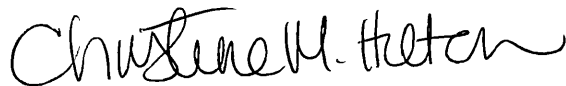
C. Existing Land Use Survey

Discussion:

Ms. Christine Hilton stated the Master Plan Future Land Use needs to be updated and revised in order to review possible changes to the Master Plan. Said she would compile the information that we already have from four different areas as it would be costly to have someone come in and do this for us and would look at including Form Based Zoning at that time.

Adjournment: The workshop was adjourned at 5:33 P.M.

Respectfully Submitted,

A handwritten signature in black ink, reading "Christine M. Hilton". The signature is written in a cursive, flowing style.

Christine M. Hilton, AICP
Executive Secretary, Planning Commission